

Student Council Committee
Shoolini University
2024-2025



**Shoolini University of Biotechnology and Management Sciences, Bajhol,
Solan, Himachal Pradesh-173229**

Shoolini University has a recognized Student Union that represents both undergraduate and postgraduate students at the university level. The union leadership is democratically elected through a structured voting process, ensuring fair student representation. Details of the committee composition and minutes of meetings are attached below.

The website link to the Student Union:
<https://shooliniuniversity.com/media/sustainability/governance/union/index.html>

The council members are elected for the following positions:

👤 President:- Ankita Chakraborty - MBA, 1st Year (1st Sem)

👤 Vice President:- Aman Kumar Arora - BSc Agriculture, 1st Sem

👤 Treasurer:- Angela - BSc (Hons.) in Behavioral & Neuropsychology, 3rd Sem

👤 Members:- Dean Student Welfare + 4 Student Members

👤 Secretary:- M Abhijith Nair - BA Journalism & Mass Communication, 3rd Sem

Table: Student Council Meetings Summary

Sr. No.	SCC Meeting	Date	Location	Major Decisions Taken	President
1	First Meeting	06-Nov-24	Dean Student Welfare Office, A Block, Room No. 201	Defined roles & responsibilities, planned NAAC visit activities, focused on discipline and campus environment	Ankita Chakraborty
2	Second Meeting	02-Dec-24	Good Host Spaces, Shoolini University	Addressed hostel issues (food quality, hygiene, water supply, maintenance), delegated responsibilities to committees	Ankita Chakraborty
3	Third Meeting	16-May-25	DSW Office (A-201), Shoolini University	Reviewed semester functioning (academics, hostel, sports), proposed curriculum improvements and infrastructure upgrades	Ankita Chakraborty

**Student Council Committee (SCC) Meetings –
Shoolini University
AY 2024–2025**

The Vice Chancellor, in exercise of the power vested in him under the provisions contained in section no. 25 (i) of the Act of the university, on the recommendation of the selection committee of the university has been pleased to constitute the Student Council for Academic Year 2024-25.

- | | |
|---|----------------|
| 1. Ankita Chakaborty (MBA) Registration No. PGD202452333 | President |
| 2. Aman (BSc Hons Agriculture) Registration No GF202456438 | Vice President |
| 3. Dean Student Welfare | Member |
| 4. Visharad Kashyap (B. Tech CSE) Registration No.GF202347376 | Member |
| 5. Sharoon Sharma (B. Pharmacy) Registration No.GF202215901 | Member |
| 6. Ritu Khatri (BSc Yoga) Registration No. GF20232250 | Member |
| 7. Manisha Goel (BALLB) Registration No.GF202112143 | Member |
| 8. Angela (BSc Hons Behavioral & Neuro Psychology)
Registration No GF202345265 | Treasurer |
| 9. Abhijeet Nair (BAJMC) Registration No. GF202322743 | Secretary |

The Council will look after the responsibilities as mentioned in the attached document.



REGISTRAR

Copy for information and necessary action is forwarded to:

1. All the members mentioned above
2. Executive Assistant to Vice Chancellor for the information of the latter

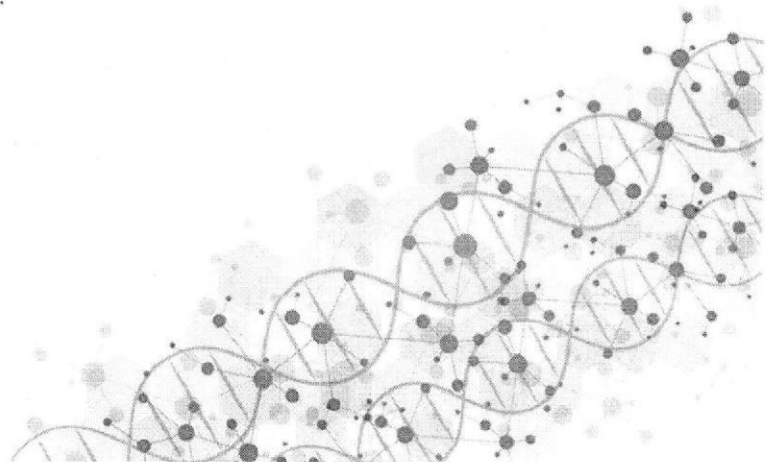


REGISTRAR



The major responsibilities of the council are in the following spheres

1. The students council will participate in planning the activity calendar of the campus in consultation with the students of the University.
2. The Student Council will coordinate in Induction program for the new students with the support teams created by them.
3. The Student Council will support the Career Advancement Cell in organizing the placement activities.
4. The Student Council will help in organizing the events in the campus including community work.
5. The council will work with the office of Dean Student Welfare to organize various programs like Moksh, Manchantra, Purna Diwas, Independence Day and many more.
6. The council will collaborate with various NGO's and local communities and undertakes various projects and ensures maximum participation of the students.
7. Any other activity where students involvement is required.



Structure of the Student Council

The Student Council typically comprises elected representatives from the student body, including officers such as a president, vice-president, secretary, and treasurer. These officers are often joined by class and department representatives, ensuring broad representation. The main structural components are:

President: Leads the council, presides over meetings, and coordinates overall activities.

Vice-President: Assists the president, assumes responsibilities in their absence, and oversees specific committees or projects.

Secretary: Manages documentation, minutes of meetings, and correspondence.

Treasurer: Handles the budget, finances, and fundraising activities.

Class and School Representatives: Serve as liaisons between the council and their respective class and school representatives.

Committees: Specialized groups formed to manage specific areas such as events, sports, induction programs, or placements.

Functions of the Student Council

The Student Council acts as a crucial communication channel between students, faculty, and management. Its primary functions include:

Communication

- Facilitates dialogue and addresses student concerns and issues.
- Participates in institutional planning and decision-making processes.

Problem Resolution

- Works closely with Dean Student Welfare to ensure effective problem resolution.

The Council embodies the interests, concerns, and aspirations of the student body. By actively participating in campus activity planning and collaborating with faculty, it ensures effective communication and problem resolution.

Key Activities

Running the Induction Program

- Manages the Week of Welcome (WOW) for new students.
- Coordinates logistics, guest speakers, and mentorship through the BUDDY system, fostering a nurturing transition for new students.

Placement Coordination

- Oversees placement activities in collaboration with the Placement and Career Development Cell, resulting in over 400+ students receiving placement offers each year.
- Assists in producing placement brochures, collecting resumes, and sharing company information.

Organizing Events and Community Work

- Coordinates with the Dean of Student Welfare for events like Moksh, Manchantra, and national celebrations, involving participation from all 15 schools within the university.
- Promotes cultural engagement and community involvement, embedding a course titled "Social Project" into the curriculum to instill social and environmental responsibility in students.

Sports Events Coordination

- Organizes interdepartmental sports tournaments in collaboration with sports facilities.
- Encourages student participation in various sports activities, utilizing impressive facilities like the Milkha Singh Sports Complex and Yuvraj Singh Stadium. Popular sports such as Table Tennis, Badminton, Cricket, and Chess receive significant attention and coordination from the Student Council.

Discipline

- Ensuring the maintenance of discipline and upholding standards of conduct among students within the university.

The Student Council at Shoolini University is more than a representative body; it is a cornerstone of student involvement and leadership. Through its structured approach and multifaceted responsibilities, it plays a pivotal role in the holistic development of students, contributing to a thriving and inclusive academic community.

Minutes of the First Meeting of Students' Council Shoolini University, Solan, H.P., India

The first meeting of the Students' Council at Shoolini University was convened on November 6, 2024, at 10:00 AM in the office of the Dean of Student Welfare. The primary focus of the meeting was to establish the roles and responsibilities of the council members, explore strategies for maintaining a disciplined and positive campus environment, and plan for an upcoming cultural event in preparation for the NAAC visit. The meeting was attended by key council members, including the Dean of Student Welfare, and concluded at 11:00 AM.

Date: November 6th, 2024

Time: 10:00 AM

Location: Dean Student Welfare Office, A Block, Room Number: 201, Shoolini University

Attendees

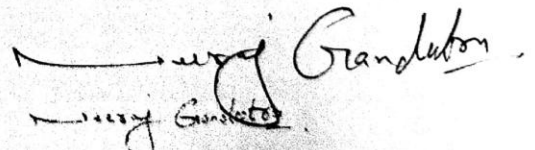
1. Dr. Neeraj Gandotra (Associate Dean Student Welfare, Shoolini University)
2. Ms. Ankita Chakraborty (President)
3. Mr. Visharad Kashyap (Member)
4. Ms. Sharoon Sharma (Member)
5. Ms. Ritu Khatri (Member)
6. Ms. Mansha Goel (Member)
7. Ms. Angela (Treasurer)
8. Mr. Abhijeet Nair (Secretary)

Agenda Items Discussed

1. Role and responsibilities of Student Council.
2. How to create a disciplined and happy environment in the university.
3. To plan and execute the cultural event that needs to be organised during the NAAC visit.

Adjournment

The meeting was adjourned at 11:00 AM.



Dr. Neeraj Gandotra

**Associate Dean Student Welfare,
Shoolini University**

MINUTES OF SECOND MEETING: - STUDENTS COUNCIL, SHOOLINI UNIVERSITY

Date: - 2/12/2024

Time: - 05:30 PM

Location: - Good Host Spaces, Shoolini University

Purpose of the meeting: -

How to address and resolve issues faced by students in the hostel.

Points Discussed: -

TASK	DESCRIPTION	MOM	FEASIBILITY
Alternating weeks for raita and vegetables	Schedule serving of raita and vegetables on alternate weeks to maintain variety and balance in meals.	Managed by GHS, Shetty Sons and Mess Committee.	Feasible, to be implemented next week.
Assignment of responsibilities	Delegate block wise roles among team student council members to ensure smooth mess operations, hygiene and food quality management.	Responsibilities delegated to the Student Council.	Feasible, to be coordinated with relevant teams.
Scheduling mess committee meetings at Girls' hostel	Regular meetings to address issues like food quality and student feedback at the girls' hostel.	Meetings scheduled between GHS, students and Shetty Sons.	Feasible, to be done bi-weekly.
Serving hot paranthas at Girls' hostel	Ensure that the paranthas are served hot, as it's a popular food item among students, improving overall meal satisfaction.	Shetty Sons responsible for serving hot paranthas.	Feasible, to be implemented immediately.
Ensuring consistency in food quality	Maintain high, consistent food quality in all meals served to ensure freshness, nutrition and satisfaction.	Shetty Sons will maintain consistency in food quality.	Feasible, with continuous monitoring.
Availability of hot water in the evenings	Provide excess to hot water in the evenings.	Not feasible due to infra challenges.	Not feasible at the moment.

TASK	DESCRIPTION	MOM	FEASIBILITY
Hot water running out during mornings	Address the issue of hot water running out during peak morning usage.	GHS will monitor and ensure a consistent hot water supply during peak hours.	Feasible, will be monitored.
Hygiene maintenance and deep cleaning of washrooms	Ensure regular maintenance and deep cleaning of washrooms for hygiene and safety	GHS will manage hygiene maintenance and deep cleaning.	Feasible, to be done on a scheduled basis.
Usage of heaters and blowers	Provide heaters and blowers to maintain comfort in the hostel during colder weather.	Not feasible due to safety and infrastructure constraints.	Not feasible due to current limitations.

Student Council Members: -

1. Neeraj Gandotra (Professor & Associate Dean Student Welfare)
2. Mr. Shashvat (Executive- Student Affairs)
3. Ms. Shrishti (Operations Executive)
4. Mr. Virender Kumar (Deputy General Manager-Good Host Spaces)
5. Ms. Ankita Chakraborty (President)
6. Mr. Aman Arora (Vice President)
7. Ms. Ritu Khatri (Member)
8. Ms. Mansha Goel (Member)
9. Ms. Angela (Treasurer)
10. Mr. Abhijith Nair (Secretary)

Minutes of the Meeting of Student Council at Shoolini University, Solan, H.P., India

The first meeting of this semester (Feb-May 2025) of the Student Council at Shoolini University was convened on May 16th, 2025, at 3:30 PM in the VC conference room of Shoolini University. The primary focus of the meeting is the review of previous semesters' functioning- hostel, sports, academics. The meeting was attended by key council members.

Attendees

- Prof. Neeraj Gandotra (Associate Dean, Student Welfare)
- Ms. Ankita Chakraborty (President)
- Mr. Aman Arora (Vice President)
- Ms. Ritu Khatri (Member)
- Ms. Mansha Goel (Member)
- Ms. Angela (Treasurer)
- Mr. Abhijith Nair (Secretary)
- Mr. Visharad Kashyap (Member)
- Ms. Sharoon Sharma (Member)

Key Discussion Areas

- Students expressed the need for enhanced classroom engagement and structured teaching schedules.
- Suggestions were made to cultivate a more professional and supportive academic environment.
- Feedback highlighted the need for curriculum completion within the semester timeframe.
- Emphasis was placed on upholding academic integrity and refining the feedback mechanism to be more responsive.
- Students suggested updating lab infrastructure, including equipment and chemicals, to align with current research standards.
- It was proposed to diversify assessment questions to better evaluate learning outcomes.
- A more proactive approach from faculty in initiating classes was encouraged.
- Suggestions included reviewing faculty hiring practices and ensuring timely course completion before exams.
- Students proposed regularisation of class schedules and updating laboratory materials.
- There was a desire for a more dynamic curriculum with exposure to advanced topics.
- Students also recommended clearer administrative communication and support structures.
- It was suggested that any changes in exam formats be communicated well in advance.

Adjournment

The meeting was adjourned at 04:00 PM.

Follow-up Review

A follow-up online zoom review meeting at 1930hrs was held on 2nd June 2025, with all the aforementioned members in attendance, along with Dr. Ashoo Khosla, Chief Learning Officer, to further deliberate on the points raised and explore actionable strategies for improvement.

Dated: 16th May 2025

Time: 4:30PM

Student Council

Meeting Agenda:

Review of previous semester's functioning – hostel, sports, academics.

Committee Member Name	Position	Signature
Ankita Chakaborty (MBA PGD2024523333)	President	
Aman (BSc Hons. Agriculture GF202456438)	Vice President	<i>Aman</i>
Abhijeet Nair (BJMC GF202322743)	Secretary	<i>Abhijeet</i>
Angela (B.A/BSc in Behavioural and Neuropsychology GF202345265)	Treasurer	<i>Angela</i>
Visharad Kashyap (B. Tech CSE GF202347376)	Member	<i>Visharad</i>
Sharoon Sharma (B. Pharmacy GF202215901)	Member	<i>Sharoon</i>
Ritu Khatri (BSc Yoga GF202322504)	Member	<i>Ritu</i>
Manisha Goel (BA LLB GF202112143)	Member	<i>Manisha</i>
Neeraj Gandotra Associate Dean Student Welfare	Member Secretary	<i>Neeraj</i>

