

Governing Body: Minutes of Meeting

AY 2024-2025

Shoolini University



**Shoolini University of Biotechnology and Management Sciences,
Bajhol, Solan, Himachal Pradesh-173229**

The University publishes the minutes of its annual and equivalent governance meetings to ensure transparency and effective communication with stakeholders. Governing Body meeting minutes are shared with all concerned members and relevant stakeholders.

Two key governance bodies include the **Governing Body** and the **Internal Quality Assurance Cell (IQAC)**. During the last year, four Governing Body meetings and four IQAC meetings were held. The minutes of the IQAC meetings and Governing Body meetings are available on the University website through the designated link.

Link to websites to access the IQAC proceedings: <https://shooliniuniversity.com/iqac>

Link of Governing body meeting: <https://shooliniuniversity.com/blog/shoolini-university-holds-governing-body-meeting/>

The detailed sample documents for Governing Body and the Internal Quality Assurance Cell (IQAC) meetings are attached below

**Proceedings of the 32nd meeting of the Governing Body held on 11th July 2024.
at 11.30 a.m. in the Board Room at the Hqrs of Shoolini University, Bajhol, Solan
(HP)**

The Following attended the meeting in person in the Board Room: -

- | | |
|---|---------------|
| 1. Dr P.K. Khosla, Chancellor | - Chairman |
| 2. Mr Satish Anand
(Nominee of the Sponsoring Body) | - Member |
| 3. Mr Ashish Khosla
(Nominee of the Sponsoring Body) | - Member |
| 4. Dr Sunil Puri, Registrar | - Member Secy |

The following attended the meeting through ZOOM (Zoom ID 98321693555): -

- | | |
|---|------------------|
| 1. Mr Vishal Anand, Pro Chancellor
(To be the Chairman in the absence of Chancellor) | - Co-Chairperson |
| 2. Prof Atul Khosla, Vice Chancellor | - Member |
| 3. Dr R.S. Paroda, Outside Expert
(Outside Expert) | - Member |

In addition, the following special invitees also attended the meeting in person: -

1. Mrs Saroj Khosla, President, FLSBM
2. Ms Ashoo Khosla, Vice President, Innovation & Marketing
3. Dr Saurab Kulshrestha, Dean Research and Development
4. Dr Dinesh Kumar, Dean, PGS & HoS SBFT
5. Mr Bijay Dhiman, Director Finance.

At the outset Dr Sunil Puri welcomed the members and informed that two nominees of HP Government will not be able to join the meeting due to their preoccupations. Thereafter, before taking up the agenda items for discussion, he requested the Hon'ble Chancellor-cum-Chairman of the Governing Body to formally welcome all the members present in the house.

Prof. P.K. Khosla extended a warm welcome to Dr. R.S. Paroda and Mr. Vishal Anand for participating in the meeting, even if only through online mode. He also expressed his gratitude to the other members for attending, acknowledging the effort and commitment shown by everyone in attending the meeting. Prof. Khosla observed that, since the COVID-19 pandemic, people have become accustomed to attending meetings online, which has become a new norm in facilitating communication and collaboration.

Prof. Khosla emphasized the importance of this meeting, as it would focus on discussing strategies and goals for upliftment and development of the university in coming years. He also informed that major decisions taken in the meetings of the

Proceedings of the 33rd meeting of the Governing Body held on 4th February 2025 at 11.30 a.m. in the Board Room at the Hqrs of Shoolini University, Bajhol, Solan (HP)

The Following were present:

- | | |
|--|---------------|
| 1) Dr P.K. Khosla, Chancellor | - Chairman |
| 2) Shri Vishal Anand, Pro Chancellor | - Co-Chairman |
| <u>Nominees of the Sponsoring Body:</u> | |
| 3) Shri Satish Anand, R/O Hari Bhavan, Solan | - Member |
| 4) Shri Ashish Khosla, R/O Officers Colony, Solan | - Member |
| <u>Members of State Legislative Assembly:</u> | |
| 5) Mr Kewal Singh Pathania, Hon'ble Dy Chief Whip | - Member |
| 6) Mr Vinod Sultanpuri, Hon'ble MLA, Kasauli | - Member |
| 7) Dr Sunil Puri, Registrar | - Member Secy |

In addition, the following special invitees also attended the meeting in person: -

- 1) Dr Ashoo Khosla, Vice President, Innovation & Marketing
- 2) Dr Saurab Kulshrestha, Dean Research and Development
- 3) Dr Dinesh Kumar, Dean, PGS & HoS SBFT

Item No.1: Welcome of new members of the Governing Body, Shri Kewal Singh Pathania (Hon'ble Dy Chief Whip) and Shri Vinod Sultanpuri (MLA Kasauli)

The Registrar-cum-Member Secretary commenced the meeting by welcoming the members to the 33rd Governing Body meeting. Special thanks were extended to Shri Kewal Singh Pathania, Hon'ble Dy Chief Whip, and Shri Vinod Sultanpuri, Hon'ble MLA (Kasauli), for attending the meeting for the first time.

Subsequently, before delving into the agenda items, the Registrar-cum-Member Secretary requested the Hon'ble Chancellor-cum-Chairman of the Governing Body to formally welcome all the members present in the house.

Item No.2: Address by Chancellor/Pro Chancellor

Prof. P.K. Khosla graciously welcomed Shri Kewal Singh Pathania and Shri Vinod Sultanpuri, who had been recently nominated by the Government as esteemed members of the Governing Body. In his address, he eloquently traced the remarkable journey of Shoolini University, from its humble beginning in 2009 to its impressive rise. A comprehensive account of the University's birth and evolution can be found in Annexure-I.

In his address, Shri Vishal Anand, Pro Chancellor, thanked Shri Kewal Singh Pathania and Shri Vinod Sultanpuri for their valuable participation. He noted their insights would be key in helping the University achieve its goal of becoming one of the

Proceedings of the joint meeting of the Governing Body (34th meeting) and Board of Management (63rd meeting) held through circulation on 21-03-2025.

The following were present:

1. Prof P K Khosla, Chancellor - Chairman
2. Mr Vishal Anand, Pro Chancellor - Member
3. Prof Atul Khosla, Vice chancellor - Member
4. Mrs Saroj Khosla, R/O Officers' Colony, Solan - Member
5. Mr Satish Anand, R/O Hari Bhavan, Solan - Member
6. Mr Ashish Khosla, R/O Officers' Colony, Solan - Member
7. Dr Saurabh Kulshrestha, Dean, Res & Dev. - Member
8. Dr Deepak Nandkishore, Dean, Pharma. - Member
9. Dr Pardeep Singh, Prof (Chemistry) - Member
10. Dr Kesari, Professor (Management Sciences) - Member
11. Dr Sunil Puri, Registrar - Member Secretary

The following agenda items passed by the Academic Council in its 91st meeting (Special meeting) were unanimously approved:

Item No.1: Award of Ph. D Degrees:

The members of the Governing Body and the Board of Management approved the proposal of the Academic Council to award a Ph. Degree to the following students belonging to the various disciplines as mentioned against each: -

Sl. No.	Name and Registration No. of the student	Specialization of the student
1.	Abhishek Tomar (DF20211836)	CSE
2.	Prince Thakur (DF/2020/602)	Botany
3.	Paarth Sharma (DF/2021/1293)	Journalism
4.	Hailemelak Ragassa Morca (IN2021544)	Cancer Biology
5.	Monika Guleria (DF20211469)	Botany
6.	Jitender Sharma (DF20211768)	CSE
7.	Adila Sehar (1931701002)	Zoology
8.	Sonia Rathour (1831701003)	Zoology
9.	Kritika Rana (DF20211731)	CSE

No.SUBMS-GB/25- 3968-73
Dated: 09-09-2025

To

- | | |
|--|---------------|
| 1) Prof P.K. Khosla, Chancellor | - Chairman |
| 2) Mr Vishal Anand, Pro Chancellor | - Co-Chairman |
| 3) The Vice Chancellor, Prof Atul Khosla | - Member |

Persons nominated by the Sponsoring Body:

- | | |
|--|----------|
| 4) Mrs Saroj Khosla | - Member |
| 5) Mr Satish Anand, R/O Hari Bhavan, Solan | - Member |
| 6) Mr Ashish Khosla, R/O Officer's Colony, Solan | - Member |

**One Expert of Management or Information Technology
from outside the University:**

- | | |
|------------------------------------|----------|
| 7) Dr R.S. Paroda, Former DG, ICAR | - Member |
|------------------------------------|----------|

Persons nominated by the Government:

Nomination awaited.

Two Members of State Legislative Assembly

- | | |
|---|-------------------|
| 8) Shri Kewal Singh Pathania, Hon'ble Dy Chief Whip | - Member |
| 9) Shri Vinod Sultanpuri, Hon'ble MLA (Kasauli) | - Member |
| 10) The Registrar, Dr Sunil Puri, | -Member Secretary |

Sub: 35th meeting of the Governing Body – Proceedings thereof

Dear All,

Please find attached herewith proceedings of the 35th meeting of the Governing Body held in hybrid mode on 29-08-2025 (Meeting ID 92803343391: Passcode: gb), for your kind perusal.

Yours faithfully,



Registrar-cum-Member Secretary

Encl: (As above)



Shoolini University of Biotechnology and Management Sciences

Minutes of IQAC Meeting Held on September 11, 2024

Date: 11-09-2024

Agenda-

1. Preparation for NIRF Ranking 2025
2. Proposal to Host an International Conference On AI at Shoolini University
3. Prepare AQAR Report for the Academic Year 2023-2024
4. Approval for the Student and Manthan Feedback and SOP change
5. Workshop on CO-PO Attainment for Faculty
6. Working for Sustainable Development Goals
7. Discussion on Building Perceptions in the Academic Circle

I. Head of Institution

Prof. Atul Khosla, Vice Chancellor

Chairperson

II. Administrative Officers

Brig. (Retd.) Sunil Mehta

Member

Mr. Bijay Dhiman

Member

Mrs. Poonam Nanda

Member

III. Teachers

Prof. Virender Rihani

Member

Prof. Somesh Sharma

Member

Prof. Bhaskar Goel

Member

Prof. Indu Rihani

Member

Prof. Kesari Singh

Member

Prof. Narinder Verma

Member

Prof. Pradeep Singh

Member

Prof. Ram Prakash Dwivedi

Member

Prof. Rohit Goyal

Member

Prof. Saurabh Kulshrestha

Member

Dr. Nandan Sharma

Member

IV. Members from the Management

Mr. Vishal Anand, Chief Financial Officer	Member
Mr. Ashish Khosla, President of Innovation and Marketing	Member

V. Students and Alumni

Ms. Divya	Member
Mr. Vishal Sharma	Member

VI. Employers/ Industrialists/ Stakeholders

Mr. Vivek Atray (Ex-IAS)	Member
Mr. Prem Singh	Member
Mr. Rajendra Abhange	Member

VII. Coordinator IQAC

Prof. Sunil Puri	Member Secretary
Mrs. Varsha Patil	Coordinator
Mr. Shubham Verma	Astt. Coordinator

Link IQAC:- Mr. Vivek Atray (Ex-IAS) joined the meeting via the following link;
<https://shooliniuniversity.zoom.us/j/93062359449?pwd=d0dxU1BPWk5ZM1R1ckVQMTdHU0V6UT09>

The Chairman assumed responsibility and, confirming the presence of the necessary quorum, greeted the attendees at the meeting.

The committee members further discussed the action taken on the earlier decisions of the Internal Quality Assurance Cell and reviewed their implementation. The final draft of the last proceedings was presented to the members and received unanimous approval.

Minutes of meetings-

1. Preparation for NIRF Ranking 2025

Ms. Varsha Patil, Director of the Ranking and Accreditation IQAC, presented a comprehensive strategy to preparing for the NIRF Ranking 2025 across various categories, including Overall, Management, Pharmacy, Innovation, and Engineering. Her presentation emphasized the significance of NIRF rankings in boosting institutional reputation and outlined key strategic initiatives. Mr. Shubham Verma will conduct weekly monitoring and evaluation meetings to track our progress for the NIRF ranking.

2. Proposal to Host an International Conference on AI at Shoolini University

Mr. Ashish Khosla, President of Innovation and Marketing at Shoolini University, informed the board about the upcoming international conference on Human-Technology Interaction and Smart Computing, scheduled for January 2025. The event will be organized by Shoolini University in collaboration with the National Institute of Technology Hamirpur, iHub, the HCI Foundation at the Indian Institute of Technology Mandi, and iCreate, the International Centre for Entrepreneurship and Technology in Gujarat.

3. Prepare AQAR Report for the Academic Year 2023-2024

Ms. Vartika Sood, Data Analyst at the IQAC, has been assigned to complete the AQAR for the academic year 2023-24. She will also oversee the review of the progress for data collection and compilation under the guidance of Ms. Shubham Verma, Manager of Ranking and Accreditation at IQAC, with a deadline of October 2024.

4. Approval for the Student and Manthan Feedback and SOP change

The discussion regarding the student and Manthan feedback forms, as well as their associated Standard Operating Procedures (SOP), has been successfully revised and approved. Prof. Narinder Verma, Dean of Academic Affairs, played a key role by offering valuable insights

throughout the discussions. A formal presentation of the SOP was made, followed by an in-depth discussion with all members present, ensuring clarity and alignment on the initiative.

5. Workshop on CO-PO Attainment for Faculty

Prof. Narinder Verma, Dean of Academic Affairs, proposed a workshop as a continuation of initiatives on CO-PO attainment, specifically designed to enhance Program and Course Outcome achievement for faculty. This workshop will provide educators with essential tools and strategies to effectively align their teaching practices with outcome-based education principles, fostering improved student learning outcomes. All members in the boardroom expressed strong agreement to participate in the workshop alongside the faculty, and scheduling details will be provided soon.

6. Working for Sustainable Development Goals

Ms. Varsha Patil, Director of Ranking and Accreditation at IQAC, addressed the members regarding the implementation of Sustainable Development Goals (SDGs) 3, 6, 7, 13, and 17, highlighting our first-time participation in SDG 12. She provided an analysis of last year's results and encouraged everyone to focus diligently on the SDGs.

Ms. Sunita Sharma, Data Analyst at IQAC, will collaborate closely with the relevant departments to plan and organize initiatives centered on these goals. She will ensure that all activities align with the objectives of the SDGs and foster collaboration across teams to maximize impact.

7. Discussion on Building Perceptions in the Academic Circle

Prof. Narinder Verma, Dean of Academic Affairs, presented to the board a discussion focused on building perceptions within our academic circle. He emphasized the need to encourage faculty to participate more actively in workshops and conferences, as well as to increase their involvement as members of editorial boards and reviewers. The deans were tasked with developing a comprehensive plan to support these initiatives, which will include strategies for promoting the benefits of participation and identifying key individuals who can lead and advocate for these efforts. Additionally, Mr. Vivek Attray, an external expert, suggested inviting more individuals to campus for workshops and conferences. By cultivating a culture of collaboration and professional growth, we aim to enrich the academic experience for both faculty and students.

Action Taken Report

1. After a thorough discussion with members, it was decided to prioritize the identification of critical performance indicators and to enhance teaching, learning, and research methodologies. To ensure data accuracy and efficiency, Mr. Shubham Verma will conduct weekly monitoring and evaluation sessions to assess our progress toward the NIRF ranking.
2. It's been decided to organise the international conference for Human-Technology Interaction and Smart Computing. It is beneficial for students as they will gain valuable insights from leading experts in Human-Computer Interaction, enhancing their understanding of current trends and technologies.
3. With support of Mr. Shubham Verma, Ms. Vartika Sood and Dr. Rohit Sharma is assigned the task to prepare for AQAR 2023-2024 survey.
4. Following a thorough discussion with Mr. Hemant Sharma, Assistant Professor and System Analyst, and under the guidance of Prof. Narinder Verma, Dean of Academic Affairs, it has been decided to revise the student and Manthan feedback forms in conjunction with updated Standard Operating Procedures (SOP).
5. Prof. Narinder Verma will organize the workshop session with the assistance of Mr. Rishabh Shyam, offering comprehensive guidance to teachers on improving program and course outcome attainment through outcome-based education strategies. The workshop will also include a step-by-step video tutorial to facilitate learning.
6. Ms. Sunita Sharma will coordinating with all relevant department for organize initiatives focused on the Sustainable Development Goals (SDGs).
7. In response to Prof. Narinder Verma presentation, the board agreed to initiate the development of a comprehensive plan to enhance faculty engagement in workshops, conferences, and editorial roles. Additionally, key individuals will be identified to lead and advocate for these initiatives, fostering a culture of collaboration and professional

growth.



Confirmed

Vice Chancellor



(Prof. Sunil Puri)

Member Secretary

Shoolini University of Biotechnology and Management Sciences

Minutes of IQAC Meeting Held on October 25, 2024

Date: 25-10-2024

Agenda-

1. Facility Enhancements and Student Support Initiatives
2. Alumni and Community Engagement
3. Infrastructure and Security Enhancements
4. Skills Development and Visual Display of Institutional Values

I. Head of Institution

Prof. P. K. Khosla, Chancellor

Chairperson

II. Administrative Officers

Brig. (Retd.) Sunil Mehta

Member

Mr. Bijay Dhiman

Member

Mrs. Poonam Nanda

Member

III. Teachers

Prof. Virender Rihani

Member

Prof. Saurabh Kulshrestha

Member

Prof. Rohit Goyal

Member

Prof. Narinder Verma

Member

Prof. Munish Sahrawat

Member

Prof. Deepak Kapoor

Member

Prof. Saamdu Chetri

Member

Prof. Kesari Singh

Member

Prof. Dinesh Kumar

Member

Mr. Vipin Pubby

Member

Dr. Nandan Sharma

Member

Prof. Somesh Sharma

Member

Prof. Indu Rihani

Member

Prof. Pradeep Singh	Member
Prof. Ram Prakash Dwivedi	Member
Dr. Purnima Bali	Member

IV. Members from the Management

Mr. Ashish Khosla, President of Innovation and Marketing	Member
Dr. Ashoo Khosla, Chief Learning Officer	Member

V. Students and Alumni

Ms. Shourya Gautam (M.Sc. Microbiology)	Member
Mr. Nittan Sharma (B.Sc. Microbiology)	Member

VI. Employers/ Industrialists/ Stakeholders

Mr. Prem Singh (President and Group CHRO, JK Organisation)	Member
Dr. S.D Bhardwaj, Ex-Dean, UHF, Nauni, Solan	Member

VII. Coordinator IQAC

Prof. Sunil Puri	Member Secretary
Mrs. Varsha Patil	Coordinator
Mr. Shubham Verma	Astt. Coordinator
Mr. Rishabh Shyam	Astt. Coordinator

VIII. Special Attendee

Dr. Neeraj Gandotra	Associate Dean of DSW
---------------------	--------------------------

Prof. P.K. Khosla, Chancellor, chaired the meeting and conveyed the best wishes of the Vice Chancellor (unable to attend due to being out of the country), confirming that the quorum was in place to move forward. With the formalities settled, he welcomed the participants and began the proceedings, setting the stage for the discussions ahead.

Ms. Varsha, Director of Rankings and Accreditations, warmly welcomed all attendees, expressing her appreciation for their commitment and participation. She provided a detailed overview of the IQAC's roles and responsibilities, underscoring the significance of continuous improvement and quality assurance at the university.

Ms. Varsha presented the latest university rankings and highlighted the "Centre of Happiness" as an innovative initiative focused on enhancing student well-being.

She also outlined the schedule for the upcoming NAAC peer review team visit, mentioning that four departments have been selected for evaluation:

- School of Bio-engineering and Food Technology
- School of Business Management
- School of Law
- Yogananda School of AI, Computers, and Data Science

Ms. Varsha recommended that Prof. Narinder Verma and Mr. Rishabh Shyam prepare a presentation on Outcome Based Education (OBE).

Minutes of meetings-

1. Facility Enhancements and Student Support Initiatives

Prof. Narinder Verma, Dean of Academics, proposed the addition of several facilities to promote a holistic campus environment, specifically:

- A Creche
- A wellness center
- A student activity center

Mr. Prem Singh (External Expert) emphasized the need for a counselor to support mental health initiatives at Shoolini University. The External Expert recommended that the Dean of Students Welfare (DSW) create a board of committees to oversee student-related activities. The

committee agreed that to strengthen Infrastructure and Learning resources, following facilities should also be included in the NAAC Peer team Visit.

- Wellness Center,
- Student Activity Center,
- Meditation Hall

2. Alumni and Community Engagement

The committee discussed the possibility of hosting alumni interactions in both online and offline formats, utilizing the AI block for these sessions.

The IPR Cell and Outreach team were assigned the task of organizing interactive sessions to engage alumni and industry experts.

Additionally, the committee suggested compiling a comprehensive list of alumni achievements, including those who have succeeded in civil services, to highlight the university's contributions to fostering outstanding graduates.

3. Infrastructure and Security Enhancements

The team reviewed the facility needs in preparation for the upcoming NAAC visit, identifying key inclusions for evaluation:

- Rainwater harvesting systems
- An incinerator
- Enhanced security measures, including camera installations in the girls' hostel

To create a more student-centric environment, the itinerary for the physical visit will also include agricultural farm visits and Radio Shoolini, to showcase the university's sustainable practices.

4. Skills Development and Visual Display of Institutional Values

The IQAC stressed the critical importance of skill development programs. Suggested initiatives included SPRINT, iHub, and an incubation center to enhance student employability. Additionally, the committee agreed to prominently display the university's Vision and Mission statements throughout the campus to reinforce institutional values and goals, ensuring visibility in all student and faculty areas.

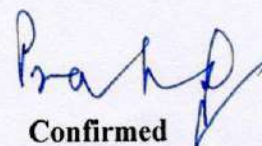
Action Taken Report-

1. The meeting decided to proposal for the establishment of a Wellness Center, Student Activity Center, and Meditation Hall has been approved and will be included in the upcoming NAAC Peer Team Visit. A committee will be formed under the Dean of Students Welfare (DSW) to oversee mental health initiatives, including the appointment of a counselor for student support.
2. During the meetings, the IPR Cell and Outreach team have been tasked with organizing online and offline alumni interactions, leveraging the AI block for these sessions. A comprehensive list of alumni achievements, including success in civil services, is being compiled to showcase the university's contributions to producing distinguished graduates.
3. The identified facilities, including rainwater harvesting systems, an incinerator, and enhanced security measures, will be included for evaluation during the NAAC visit. The itinerary for the physical visit has been updated to feature agricultural farm visits and Radio Shoolini, highlighting the university's commitment to sustainability and student engagement.
4. Skill development initiatives such as SPRINT, iHub, and an incubation center have been prioritized, and the university's Vision and Mission statements will be prominently displayed across campus to reinforce institutional values.



(Prof. Sunil Puri)

Member Secretary



Confirmed

Chancellor

Shoolini University of Biotechnology and Management Sciences

Minutes of IQAC Meeting Held on February 20, 2025.

Date: 20-02-2025

Agenda-

1. Strengthening the Waste Recycling Program
2. Allocation of Schools among IQAC Team
3. Awareness Activities/Meetings by various internal committees
4. Discussion on International Faculty (required for QS/THE Rankings)
5. Workshop on CO-PO Attainment
6. Aligning School Events with SDGs & Program Outcomes
7. Planning a Workshop through NAAC
8. Academic and Administrative Audit for the University and MBA Program

I. Head of Institution

Prof. Atul Khosla, Vice-Chancellor Chairperson

II. Administrative Officers

Brig. (Retd.) Sunil Mehta Member

Ms. Poonam Nanda Member

III. Teachers

Prof. Saurabh Kulshrestha Member

Prof. Rohit Goyal Member

Prof. Narinder Verma Member

Prof. Munish Sahrawat Member

Prof. Deepak Kapoor Member

Prof. Kesari Singh Member

Mr. Vipin Pubby Member

Dr. Nandan Sharma Member

Prof. Somesh Sharma Member

Prof. Indu Rihani Member

Prof. Pradeep Singh Member

Prof. Ram Prakash Dwivedi Member

Prof. Bhaskar Goel Member

IV. Members from the Management

Dr. Ashoo Khosla, Chief Learning Officer Member

V. Students and Alumni

Ms. Shourya Gautam (M.Sc. Microbiology) Member

Mr. Nittan Sharma (B.Sc. Microbiology) Member

VII. IQAC Team

Prof. Sunil Puri Member Secretary

Ms. Varsha Patil Coordinator

Mr. Shubham Verma Astt. Coordinator

Mr. Rishabh Shyam Astt. Coordinator

VIII. Special Attendee

Dr. Neeraj Gandotra Associate Dean of DSW

Dr. S.S. Chandel Director, CEEST

Prof. Atul Khosla, Chairperson, chaired the meeting, confirming that the quorum had been met. He welcomed and congratulated all members for NAAC A+ grade, expressing appreciation for the dedicated efforts of all.

Ms. Varsha Patil, Director of Rankings and Accreditations, extended a warm welcome to all attendees, expressing sincere gratitude for their commitment and involvement. She then congratulated the members on getting NAAC A+ grade in cycle II, emphasizing the criteria-wise grade points achieved, and underscoring the university's continued focus on quality enhancement and institutional development.

The committee was also informed that Annual Quality Assurance Report (AQAR) for the academic year 2023-24 was submitted to NAAC and is duly approved. Mr. Shubham Verma was given the responsibility of circulating the copy of AQAR 2023-24.

Following this, she proceeded to initiate the meeting by presenting the agenda item for discussion:

1. Strengthening the Waste Recycling Program

Ms. Varsha Patil, Director of Rankings and Accreditations, introduced the first agenda item: Strengthening the Waste Recycling Program. She then passed the floor to Dr. S.S. Chandel, who provided a detailed overview of several sustainability initiatives, including biogas, proposals for a hybrid wind-solar system, and an Air Quality Index (AQI) monitoring system.

Dr. S.S. Chandel shared his insights on:

- **Hybrid Wind-Solar System for Energy Production:** Installation of hybrid wind-solar system for energy production, highlighting its potential for sustainable energy generation. Adopting this system at university would significantly reduce carbon footprint and foster a culture of sustainability on campus.
- **Air Quality Monitoring Equipment:** Dr. S.S. Chandel further explained that setting up air quality monitoring equipment at the university would not be feasible. However, he proposed that a collaboration with the HP State Pollution Control Board could be a practical alternative to monitor air quality more effectively which was accepted and appreciated by all members.
- **Biogas plant installation:** Dr. S.S. Chandel proposed the installation of a biogas plant near the hostel to make use of food waste, which would contribute to waste management and support a more sustainable approach to energy production. Suggestions aimed at

improving the university's waste management system while promoting environmental sustainability.

Dr. S.S. Chandel was directed to draft a proposal which will be sent for further approval by IQAC.

2. Allocation of Schools among IQAC Team

Ms. Varsha Patil, presented the proposed allocation of schools among the IQAC team to the board, ensuring that each school will be assigned an IQAC team member who will closely work with IQAC School Coordinators to facilitate effective documentation, monitoring and continuous improvement within each School. The board agreed to this decision, and the allocation was finalized as follows:

Name of the School	IQAC Coordinator
School of Advanced Chemical Sciences	Ms. Shubham Verma
School of Biotechnology	Ms. Shubham Verma
School of Pharmaceutical Sciences	Ms. Shubham Verma
School of Business Management	Mr. Rishabh Shyam
School of Journalism and New Media	Mr. Rishabh Shyam
School of Bio-Engineering and Food Technology	Mr. Rishabh Shyam
School of Ancient Indian Wisdom and Yogic Studies	Mr. Rishabh Shyam
School of Design	Dr. Rohit Sharma
Chitrakoot School of Liberal Arts	Dr. Rohit Sharma
School of Law	Dr. Rohit Sharma
School of Biological and Environmental Sciences	Dr. Rohit Sharma
School of Physics and Materials Science	Dr. Parteek Mandyal
School of Agriculture	Dr. Parteek Mandyal
Yogananda School of AI, Computers and Data Sciences	Dr. Parteek Mandyal
School of Core Engineering	Dr. Parteek Mandyal

3. Awareness Activities/Meetings by various internal committees

Ms. Varsha Patil, presented the proposal to the board to initiate awareness activities and hold regular meetings for each internal committee at least once per semester. She emphasized the importance of these initiatives in fostering better communication and engagement within the committees, ultimately enhancing their effectiveness in achieving institutional goals.

Prof. Sunil Puri was requested to check and update the notifications of all committees as per statute and UGC requirements, it was also emphasized that wherever possible student council members and non-teaching staff shall also be added.

List of Committees in Shoolini			
Sl. No	Name of the Committees	Member Secretary	Contact Number
1	Governing Body	Dr. Sunil Puri	9816011680
2	Board of Mangement	Dr. Sunil Puri	9816011680
3	Academic Council	Dr. Sunil Puri	9816011680
4	Finance Committee	Dr. Vishal Anand	
5	Planning Committee	Dr. J.M Julka	9816199182
6	Joint Research and Development Advisory Committee	Dr. Sunil Puri	9816011680
7	Student Grievance Redressal Committee	Dr. Neeraj Gandotra	9418247612
8	Anti-Drug Committee	Dr. Neeraj Gandotra	9418247612
9	Internal Complaints Committee	Dr. Neeraj Gandotra	9418247612
10	Anti-Ragging Committee	Dr. Neeraj Gandotra	9418247612
11	Disciplinary Committee	Dr. Neeraj Gandotra	9418247612
12	Institutional ethics Committee	Dr. Deepak Kapoor	9646142349
13	Shoolini University Equity, Diversity and Inclusivity Policy Guideliness	Mr. Someet Bali	9819431813
14	Central Purchase committee	Mr. Bijay Dhiman	7060679670
15	SC/ST Cell	Dr. Vinay Negi	9805660091
16	IPR Cell	Dr. Saurabh	70099 24762
17	Counselling Cell	Ms. Sangeetha	9212981542
18	Minority Committee	Dr. Azar Khan	9459269791
19	Student Council	Mr. Abhijeet Nair (BAJMC)	9679581205

4. Discussion on International Faculty (required for QS/THE Rankings)

Ms. Varsha Patil recommended involving and building a very supportive culture for international scholars in the faculty to enhance academic quality, foster innovation, and contribute to the institution's long-term goals. It was highlighted that the involvement of more international faculty would bring valuable knowledge and innovative ideas to enhance student's future studies. By integrating international faculty members, university can strengthen its research environment and foster innovation, ensuring commitment and also contributing to long-term goals of excellence in research and education.

Collectively it was decided that a proposal for appointment and engagement of more international faculty members be shared with the Vice Chancellor, collectively by the IQAC team and international office.

5. Workshop on Course Outcomes - Program outcomes (CO-PO) Attainment

The discussion regarding the workshop on CO-PO Attainment took place, and based on the conversation, Dr. Ashoo Khosla (Chief Learning Officer), Prof. Narender Verma (Dean of Academic Affairs), and other board members decided that the workshop may be scheduled in June 2025. Mr. Rishabh Shyam from IQAC was given responsibility to finalize the workshop details and plan accordingly.

6. Aligning School Events with Sustainable Development Goals (SDGs) & Program Outcomes

Ms. Varsha Patil requested all the Deans and HOS to align their school-related events with the SDGs and Program Outcomes. It was further emphasized that by doing so, the university can enhance its contributions to global sustainability and development while ensuring that academic programs and events remain relevant to societal needs.

Prof Atul Khosla, Chairman also added and gave a mandate that moving forth quality, sustainability and impact on society shall be one of the top most priority and discussion at every meeting.

7. Planning a Workshop through NAAC

In accordance with the NAAC guidelines for organizing workshops, which encompass financial assistance, proposal submission, and event reporting, Dr. Indu Rihani was assigned

the responsibility of organizing the workshop after reviewing the NAAC guidelines and prepare a detailed plan.

8. Academic and Administrative Audit for the University and MBA Program

Mrs. Varsha Patil emphasized the importance of streamlining the Academic and Administrative Audit (AAA) process for both the University. It was proposed to involve external experts to conduct the initial round of the audit, ensuring a thorough, unbiased, and comprehensive evaluation of academic and administrative functions. Puri Sir and Dr. Indu Rihani supported this approach and recommended the engagement of external experts for a proper and effective AAA.



(Prof. Sunil Puri)

Member Secretary



Confirmed

Vice-Chancellor

Action items -

1. Mr. Shubham Verma to circulate AQAR to all Deans and HOS and IQAC members.
2. Dr. S.S. Chandel to submit proposal for wind turbine, bio gas and collaborating for getting the AQI done.
3. Prof. Sunil Puri to check and update the notifications for all committees
4. Member secretaries of all committees to plan an awareness activity and meeting every semester
5. Dr. Ram Prakash Dwivedi and Ms. Varsha Patil to submit plan for engaging more international faculty
6. Mr. Rishabh Shyam to plan CO-PO mapping workshop
7. Every meeting to be documented – Prof. Sunil Puri to circulate a sample draft and Dr. Ashoo Khosla to check the possibility of getting it automated.
8. Aligning all events and activities with SDG's, Program outcomes and societal impact
9. Prof. Indu Rihani will review the NAAC guidelines and prepare a detailed plan for the workshop, which will be presented at the next board meeting for further discussion and approval.
10. Prof. Sunil Puri, Registrar and Prof. Indu Rihani.to check and suggest on external experts for the initial round of the Academic and Administrative Audit (AAA) for the University and MBA Program.

Shoolini University of Biotechnology and Management Sciences

Minutes of IQAC Meeting Held on July 29, 2025

Date: 29-07-2025

Agenda-

1. Tracking Students for Placement and Higher Education Records (2024–25)
2. Introduction of New Courses for upcoming Board of Studies (BoS) meetings
3. Revision and Finalization of SOPs for Central Offices
4. Research Tracking Report Presentation
5. QS World University Ranking strategy for the next year
6. Proposal for Guide in Mentorship and Differential Needs
7. Revision of Board of Studies Policy

I. Head of Institution

Prof. PK Khosla, Chancellor

Chairperson

II. Administrative Officers

Brig. (Retd.) Sunil Mehta

Member

Dr. Neeraj Gandotra

Member

III. Teachers

Prof. Virender Rihani

Member

Prof. Saurabh Kulshrestha

Member

Prof. Rohit Goyal

Member

Prof. Munish Sahrawat

Member

Prof. Deepak Kapoor

Member

Prof. Dinesh Kumar

Member

Mr. Vipin Pubby

Member

Dr. Nandan Sharma

Member

Prof. Somesh Sharma

Member

Prof. Gaurav Sharma

Member

Prof. Indu Rihani

Member

Prof. Ram Prakash Dwivedi

Member

Prof. Bhaskar Goel

Member

Mr. Soomeet Bali

Member

Dr. Purnima Bali Member

IV. Members from the Management

Dr. Ashoo Khosla, Chief Learning Officer Member

V. Students and Alumni

Ms. Shruti Sharma (M.Sc. Biotechnology) Member

Mr. Vishal Sharma (PhD Physics) Member

VI. Employers/ Industrialists/ Stakeholders

Dr. S.D Bhardwaj, Ex-Dean, UHF, Nauni, Solan Member

VII. IQAC Team

Prof. Sunil Puri Member Secretary

Ms. Varsha Patil Coordinator

Mr. Shubham Verma Astt. Coordinator

Mr. Rishabh Shyam Astt. Coordinator

VIII. Special Attendee

Ms. Avnee Khosla Vice President and Head
of Admissions

Dr. SS Chandel Director, CEEST

Col (Dr.) KS Nagial Estate Director/Chartered
Engineer

Mr. Aipta Dutta Director - Corporate
Relation & Placement

Mr. Himanshu Sharma Senior Manager, IPR

Prof. P.K. Khosla, Chancellor, chaired the meeting and conveyed the best wishes of the Vice-Chancellor, who was unable to attend due to official engagements outside the campus. He confirmed that the quorum was in place to proceed. With the formalities concluded, he welcomed all members and the external expert, Dr. S.D. Bhardwaj, Ex-Dean, UHF, Nauni, Solan, and commenced the proceedings, setting the stage for the discussions ahead.

Ms. Varsha Patil, Director of Rankings and Accreditations, extended a warm welcome to all attendees and expressed sincere gratitude for their continued commitment and involvement. She then presented a detailed overview of the action taken in response to the 35th IQAC meeting. Key points included strengthening waste recycling efforts across the campus and the proposed expansion of the vermicompost facility to manage greater volumes of organic waste. A proposal for installing a biogas plant and a small wind turbine received support, while biannual monitoring of the Air Quality Index (AQI) was approved to maintain environmental standards. Additionally, Dr. SS Chandel proposed a 5 KW wind-biogas hybrid system, and relevant data will be shared with Col. (Dr.) KS Nagal for further planning. It was also emphasized that all university and departmental events must be aligned with relevant Sustainable Development Goals (SDGs), using appropriate keywords and involving the Outreach Team in the process. Lastly, the committee decided to engage an external expert annually to conduct audits, ensuring accurate documentation and compliance.

Following this, she proceeded to initiate the meeting by presenting the agenda item for discussion:

Minutes of meetings:-

1. Tracking Students for Placement and Higher Education Records (2024–25)

Ms. Varsha Patil, Director of Rankings and Accreditations, introduced the first agenda item: Tracking Students for Placement and Higher Education Records. She then pass the floor to Ms. Avnee Khosla, Vice President and Head of Admissions, along with Mr. Alipta Dutta, Director – Corporate Relations & Placement, to provide further insights on the topic. Mr. Alipta Dutta presented a comprehensive report on the current and past two years placement and higher education statistics. During the discussion, Ms. Avnee Khosla informed the committee that the higher education and placement records of all outgoing students will now be systematically recorded through the Digii Campus app. To ensure proper compliance, the “No Dues” process will be linked to mandatory submission of verified documents related to placement or

admission to higher studies within the online Digii Campus platform. Additionally, to encourage greater alumni participation, it was proposed that Amazon vouchers may be offered to those who provide their verified placement or higher education information, subject to approval of the associated budget.

2. Introduction of New Courses for upcoming Board of Studies (BoS) meetings

The discussion highlights that each academic year, it is expected that 20–25% of courses will be newly introduced to ensure curriculum enhancement and innovation. Dr .Puri informed the members that most of the schools have conducted their BOS meetings wherein new courses were introduced and will be further approved in the forthcoming academic council meeting. Mr. Rishabh Shyam, along with the Learning Management System (LMS) team, was given the responsibility to circulate school-wise data on the new courses introduced after the recent NAAC Cycle II. Furthermore, alumni participation will be actively incorporated in the Board of Studies (BoS) meetings to bring industry-relevant perspectives and experiential insights into academic planning.

3. Revision and Finalization of SOPs for Central Offices

Ms. Varsha Patil presented the existing SOPs of all central offices and conducted a review in consultation with the board members. During the discussion, it was decided that new Standard Operating Procedures (SOPs) will be developed for the Sustainability, Outreach, and Research Offices, while all other departments must revise and update their existing SOPs in accordance with the newly defined IQAC format.

Sr. No.	Office Name	Link to the document
1	Chancellor's Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EWcrGo9VJ3NIIPkMx_KtJXMBgp2x9IIyLI7QFEM0dx10VQ?e=Qz6Uoy
2	Vice-Chancellor's Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EZqf0d-14XFEpoL5r59UKpkBT3a4AdZ0EEAKD4LMutkNYg?e=FBcphB
3	Registrar's Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EdMPM8forOtAnfkOLqJX-wkBcmP99R09ZQDOwXoUaljhSA?e=v8nbfE

4	IQAC Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EQIs9JqktpJuVHH5-H401ABe68o4LvvoZju9G5TXUtf2g?e=DDjIOI
5	International Affairs Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EW8mnToHz6JOvqoQirogN_MBCyPA4EAPSsj0uw7iBWN2rg?e=dacZ7X
6	Marketing Department's	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/ESk3cxKoajpEr23xyWT04wBw_NLSZuyR-aaLtPouN_X0Q?e=6MJBSy
7	Admission Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EbtivYsawp9Phnxt6ffPWygBLvRAnXOV2inXh-IMRACIyA?e=5KQ7Om
8	Examination Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/ESAWG9GTebdGt0gg53OmyOwBW1DM-TNaxP9UIDDF3R22Qg?e=kGK2zP
9	HR Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EVxj9vgthXVDgm1mP8zGsiwBosbyOZU73uMlozMsuM1lwg?e=03VtEa
10	Dean Student Welfare Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EfSgWQYwxqIDjhHIN_f_A3wBTo0mpmOU2Iwk27qHttQ0gA?e=ahIG6z
11	Finance Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EfquoeZVk2VJh17Z_ijRfqoBewsvQ9UTPSfHTo7FeXh-Q?e=GEIbBj
12	Transport Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/ERTtG6gs15VGIAQ2NmLJg6gBUwYpDpQxYkxikGiyQTEiQ?e=Vf7eXR
13	IPR Office	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EcKGechrBXRfpaUkf-rUYUsBGATJUIM49Ly_pH2XvCWHuA?e=uxKbVp

14	Placement Cell	https://shooliniuniversity-my.sharepoint.com/:b:/p/iqac/EelaS97AQBtCm9dvcL_eXKjIB3UuL-YkwqnFRcCpuifH-7A?e=vOxADF
15	Outreach	Not available
16	Research Office	Not available
17	Sustainability	Not available

4. Research Tracking Report Presentation

Prof. Sourabh Kulshrestha, Dean for Research & Development, presented the Research Tracking Report, highlighting the year-wise research output and publication related to Sustainable Development Goals (SDGs) for the period 2022–2025. The report included a comparative analysis of publication trends and research impact, as detailed below:

Year	Research Output	Publications on SDGs	% of Total Publications on SDGs	Field-Weighted Citation Impact (FWCI)
2022	869	437	50.3%	1.91
2023	806	419	52.0%	1.95
2024	825	484	58.7%	1.80
2025*	415*	248*	63.9%*	1.74*
* Ongoing				

To further strengthen research output, the university has set a target of over 1000 research publications for the current academic year. All publications must be aligned with relevant Sustainable Development Goals (SDGs), and departments will be provided with a monthly list of SDG-related keywords to guide this process. They also highlighted the need to enhance the publication output from the Chitrakoot School of Liberal Arts, the School of Law, and the Yogananda School of Spirituality and Happiness, which currently show comparatively lower performance. Faculty members are encouraged to cite patents in their research, with a strong institutional focus on significantly increasing the university's patent filing rate. Moreover, each school is expected to submit at least one research project within its respective domain to enhance discipline-specific research and institutional impact.

Additionally, Ms. Varsha Patil advised all Deans and Heads of Schools to actively share SDG goals with students and ensure that academic courses are progressively aligned with these

global objectives. It was further decided that the research progress reports will be shared on monthly basis with everyone by research office.

5. QS World University Ranking strategy for the next year

Ms. Varsha Patil continued the discussion by outlining strategies to enhance the university's QS perception ranking. She highlighted the target of achieving at least 500 domestic votes, with each faculty member expected to contribute a minimum of two. She further informed the committee that the list of international perception contacts from the previous year would be shared with everyone and the Office of International Affairs (OIA) for outreach and engagement.

6. Proposal for aligning the Mentorship program and Differential Needs of students

Dr. Indu Rihani was proposed to lead the Mentor-Mentee Program and initiatives supporting students with differential learning needs, including slow, medium, and advanced learners. Her role will involve overseeing structured mentoring activities, ensuring personalized academic support, and guiding faculty in addressing student needs. This initiative aims to enhance student development and foster an inclusive, supportive academic environment across the university.

7. Revision of Board of Studies Policy

Ms. Varsha Patil presented the Board of Studies Policy to the board, proposing several revisions aimed at improving its clarity and alignment with the university's institutional objectives. Prof. Sunil Puri endorsed the recommendations and suggested that the proposed changes be incorporated into the final version of the policy.

Action Items

1. The Placement Office will integrate proof of placement or higher education with the online No-Dues process.
2. Mr. Rishabh Shyam with support of LMS team will circulate BoS data on new course introductions across all schools.
3. Draft new SOPs for Sustainability, Outreach, and Research Offices, and revise existing SOPs in all other departments.
4. Prof. Sourabh Kulshrestha will share a monthly list of SDG-related keywords with all departments along with research progress report by 10 of every month. Further, all Deans and HoD's are required to submit at least one research project proposal.
5. Plan to secure 500 domestic perception votes.
6. Dr. Indu Rihani to Oversee Mentor-Mentee and Learning Support Initiatives.
7. Dr. Parteek Mandyal, IQAC, assigned to finalize revised BOS policy for implementation.
8. Dr. Chandel proposed the installation of a 5 KW wind-biogas hybrid system, with wind velocity and food waste data to be shared with Col. (Dr.) Nagial for further planning and implementation.


(Prof. Sunil Puri)

Member Secretary



Confirmed

Chancellor