

To

Prof. Atul Khosla, Pro Vice Chancellor  
Prof. Anuradha Sourirajan, Dean, Applied Sciences and Biotechnology  
Prof. Deepaknand Kishore, Dean, Pharmaceutical Sciences  
Dr. Saurabh Kulshreshtha  
Mr. Bhaskar Goel  
Prof. Vipin Pubby  
Dr. Kesari Singh  
Dr. Somesh Sharma  
Mrs. Poonam Nanda  
Prof. Y.S Negi  
Mrs. Saroj Khosla, President Foundation  
Mr. Vishal Anand, CFO, Shoolini University  
Prof. Narinder Verma, Advisor to Controller Examination  
Mr. Mohan Dutt Sharma  
Prof. JM Julka  
Mrs. Aarti Kushal Chanta  
Mr. KamalKant Vashisth  
Mr. Vivek Atray Ex-IAS  
Mr. Amit Khanna  
Mr. Ashish Saini (MBA)  
Ms. Parul Mittal  
Mr. Shubham Verma (Alumni)  
Prof. Sunil Puri, Dean Academic Affairs  
Ms. Varsha Patil

Chairperson  
Member  
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Member  
Member  
Member & Asstt. Coordinator  
Member Secretary  
Coordinator

**Sub: Meeting of Internal Quality Assurance Cell**

**Sir/Madam**

The 18<sup>th</sup> meeting of the Internal Quality Assurance Cell (IQAC) has been fixed for October 05, 2020 at 10:30 am to be held in the conference room of the office of Vice Chancellor. You are, therefore requested to kindly make it convenient to attend the meeting on scheduled date and time. The agenda items for the meeting are enclosed.

Your's faithfully,



Registrar

Copy for information to:

The secretary to the Vice Chancellor for information  
Office of Pro Vice Chancellor

**SHOOLINI UNIVERSITY OF BIOTECHNOLOGY AND MANAGEMENT SCIENCES,  
SOLAN**

**Internal Quality Assurance Cell**

**Date: September 4, 2020**

**Agenda for the 18<sup>th</sup> meeting of Internal Quality Assurance Cell to be held on October 05, 2020 at 10.30am at Vice Chancellor's Conference Room:**

1. Action taken on minutes of the previous meeting.
2. Approval of minutes of previous meeting.
3. NAAC SSR preparation
4. Any other item proposed by the members



**Minutes of 18<sup>th</sup> Meeting of Internal Quality Assurance Cell (IQAC) Shoolini University of Biotechnology and Management Sciences held on October 5, 2020 10:30 am online through Zoom application with the link:**  
**(<https://shooliniuniversity.zoom.us/j/99850227961?pwd=SjNkY29naE1pTjNSMEtDck1tUXo3Zz09>)**

The meeting was conducted under the Chairmanship of Pro Vice Chancellor and following members were present:

Prof. Atul Khosla, Pro Vice Chancellor	Chairperson
Prof. Anuradha Sourirajan, Dean, Applied Sciences and Biotechnology	Member
Prof. Deepaknand Kishore, Dean, Pharmaceutical Sciences	Member
Dr. Saurabh Kulshreshtha	Member
Mr. Bhaskar Goel	Member
Prof. Vipin Pubby	Member
Dr. Kesari Singh	Member
Dr. Somesh Sharma	Member
Mrs. Poonam Nanda	Member
Prof. Y.S Negi	Member
Mrs. Saroj Khosla, President Foundation	Member
Mr. Vishal Anand, CFO, Shoolini University	Member
Prof. Narinder Verma, Advisor to Controller Examination	Member
Mr. Mohan Dutt Sharma	Member
Prof. JM Julka	Member
Mrs. Aarti Kushal Chanta	Member
Mr. KamalKant Vashisth	Member
Mr. Shubham Verma (Alumni)	Member & Asstt. Coordinator
Prof. Sunil Puri, Dean Academic Affairs	Member Secretary
Ms. Varsha Patil	Coordinator

Chairman took charge and after ascertaining that the requisite quorum was present, welcomed the new members to the committee and briefed the member's role of IQAC for quality enhancement and improvement in the campus. Thereafter he commenced the proceedings of the meeting.

**Approval of the minutes of the previous meeting**

Ms. Varsha Patil (Coordinator IQAC) placed the minutes of the previous meeting held on May 21, 2020 before the committee. The committee considered and confirmed the same.

The committee further discussed the action taken on the earlier decisions of internal quality assurance cell.

## NAAC SSR for Second Cycle of Accreditation

Meeting began with discussion and overview of SSR submissions criteria wise and it was decided that IQAC under the guidance of Dr. Puri shall raise query online for opening of dashboard for NAAC SSR submission immediately.

Each and every submission and data collected were reviewed thoroughly and comments as suggested were also noted by the IQAC team.


Following individuals were given charge criteria wise for SSR preparation:

Criterion 1	Curricular Aspects (150 marks)	Col. Gill and Prof. Atul Khosla
Criterion 2	Teaching -Learning & Evaluation (200 marks)	
Criterion 3	Research, Consultancy & Extension (250 marks)	Prof. Saurabh Kulshreshtha and VC Sir
Criterion 4	Infrastructure & Learning Resources (100 marks)	Brig. Sunil Mehta
Criterion 5	Student Support and Progression (100 marks)	Mr. Manish Mishra and Mr. Arvind Nanda
Criterion 6	Governance, Leadership & Management (100 marks)	Brig. Sunil Mehta
Criterion 7	Innovations & Best Practices (100 marks)	Prof. Atul Khosla, Prof. Ashish Khosla & VC Sir
Documentation Incharge		Registrar
Data Incharge		IQAC Team
Overall Quality Head		Prof. Manju Jaidka

As there was no other matter to transact the meeting ended with a vote of thanks to the Chair.



Confirmed  
Pro Vice Chancellor



(Sunil Puri)  
Member Secretary

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