

SHOOLINI
UNIVERSITY
SOLAN, HP

Transportation Policy



Transportation Policy

No. SUBMS/HR/ 400
Dated: ... 07/06/17

General: University campus located in the mid hills of Kasauli is spread over 10 acres adjoining the pine forest. Over the last 10 years a major drive to plant multiple varieties of trees in the campus and the adjoining areas have been undertaken. Around 10000 trees have been planted and the campus stands out with a thick growth of trees from the adjoining areas. Creating Environment consciousness and education in environment friendly practices is part of the curriculum and everyday life on campus.

Aim : To lay down the policy of judicious and environment friendly practices in the use of transport on campus .

Responsibility to Implement : Director Operations will be responsible to implement the Policy.

The campus located on the hill slopes is very beautifully landscaped. There are limitations in the availability of parking space and has to be very judiciously used. Transport running on fossil fuels causes damage to the environment due to carbon emissions. The aim is to issue guidelines and enforce practices for judicious use of transport to reduce the emissions and thereby save the environment.

The transport on campus can be divided into two groups:

1. Vehicles of faculty, staff and visitors.
2. University buses and cars.

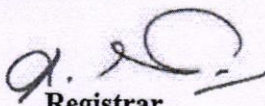
General Guidelines

- a) Limit the use of transport to the bare minimum essential duties.
- b) Economy of effort by combining the duties.
- c) No movement of motor transport from 09.30 am to 5.00pm within the campus.
- d) Encourage all to walk to their destinations.
- e) Where required use E carts for movement within the campus.
- f) All cars of staff and visitors to be parked at the designated parking area only .
- g) Encourage and educate all to use University buses and create car pools. Have minimum vehicles on the road.
- h) Display banners and posters on campus of environment friendly practices and proper maintenance of vehicles to reduce emissions.

University Buses and Cars

- a) Maintenance and servicing of all university vehicles as per the guidelines and periodicity given in the vehicle manual.
- b) Ensure regular checks for road worthiness of all vehicles.
- c) All drivers and conductors to be employed after proper verification and licence verified.
- d) Run upskill refresher class biannually for all drivers. Stress on adoption of environment friendly practices.

- e) Drivers to check for road worthiness daily before proceeding on duty. Defects noted to be reported and repaired and rectified immediately.
- f) All vehicles to have complete documentation. Log books, to be regularly maintained and checked monthly. Insurance to be annually renewed.
- g) All permits for buses and yellow plate cabs to be annually renewed and maintained as per RTO rules.
- h) Buses to be used for transportation of students and staff of the University on authorised routes only.
- i) Students and staff using the facility of the University bus for daily commuting to the campus to have a valid bus pass issued from the transport office.
- j) Whenever the buses are to be used for outstation tours , route permit to be applied for at the RTO office for permission.



Registrar

Registrar
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& Management Sciences
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