

Shoolini University of Biotechnology and Management Sciences

Minutes of IQAC Meeting Held on September 11, 2024

Date: 11-09-2024

Agenda-

1. Preparation for NIRF Ranking 2025
2. Proposal to Host an International Conference On AI at Shoolini University
3. Prepare AQAR Report for the Academic Year 2023-2024
4. Approval for the Student and Manthan Feedback and SOP change
5. Workshop on CO-PO Attainment for Faculty
6. Working for Sustainable Development Goals
7. Discussion on Building Perceptions in the Academic Circle

I. Head of Institution

Prof. Atul Khosla, Vice Chancellor

Chairperson

II. Administrative Officers

Brig. (Retd.) Sunil Mehta

Member

Mr. Bijay Dhiman

Member

Mrs. Poonam Nanda

Member

III. Teachers

Prof. Virender Rihani

Member

Prof. Somesh Sharma

Member

Prof. Bhaskar Goel

Member

Prof. Indu Rihani

Member

Prof. Kesari Singh

Member

Prof. Narinder Verma

Member

Prof. Pradeep Singh

Member

Prof. Ram Prakash Dwivedi

Member

Prof. Rohit Goyal

Member

Prof. Saurabh Kulshrestha

Member

Dr. Nandan Sharma

Member

IV. Members from the Management

Mr. Vishal Anand, Chief Financial Officer	Member
Mr. Ashish Khosla, President of Innovation and Marketing	Member

V. Students and Alumni

Ms. Divya	Member
Mr. Vishal Sharma	Member

VI. Employers/ Industrialists/ Stakeholders

Mr. Vivek Atray (Ex-IAS)	Member
Mr. Prem Singh	Member
Mr. Rajendra Abhange	Member

VII. Coordinator IQAC

Prof. Sunil Puri	Member Secretary
Mrs. Varsha Patil	Coordinator
Mr. Shubham Verma	Astt. Coordinator

Link IQAC:- Mr. Vivek Atray (Ex-IAS) joined the meeting via the following link;
<https://shooliniuniversity.zoom.us/j/93062359449?pwd=d0dxU1BPWk5ZM1R1ckVQMTdHU0V6UT09>

The Chairman assumed responsibility and, confirming the presence of the necessary quorum, greeted the attendees at the meeting.

The committee members further discussed the action taken on the earlier decisions of the Internal Quality Assurance Cell and reviewed their implementation. The final draft of the last proceedings was presented to the members and received unanimous approval.

Minutes of meetings-

1. Preparation for NIRF Ranking 2025

Ms. Varsha Patil, Director of the Ranking and Accreditation IQAC, presented a comprehensive strategy to preparing for the NIRF Ranking 2025 across various categories, including Overall, Management, Pharmacy, Innovation, and Engineering. Her presentation emphasized the significance of NIRF rankings in boosting institutional reputation and outlined key strategic initiatives. Mr. Shubham Verma will conduct weekly monitoring and evaluation meetings to track our progress for the NIRF ranking.

2. Proposal to Host an International Conference on AI at Shoolini University

Mr. Ashish Khosla, President of Innovation and Marketing at Shoolini University, informed the board about the upcoming international conference on Human-Technology Interaction and Smart Computing, scheduled for January 2025. The event will be organized by Shoolini University in collaboration with the National Institute of Technology Hamirpur, iHub, the HCI Foundation at the Indian Institute of Technology Mandi, and iCreate, the International Centre for Entrepreneurship and Technology in Gujarat.

3. Prepare AQAR Report for the Academic Year 2023-2024

Ms. Vartika Sood, Data Analyst at the IQAC, has been assigned to complete the AQAR for the academic year 2023-24. She will also oversee the review of the progress for data collection and compilation under the guidance of Ms. Shubham Verma, Manager of Ranking and Accreditation at IQAC, with a deadline of October 2024.

4. Approval for the Student and Manthan Feedback and SOP change

The discussion regarding the student and Manthan feedback forms, as well as their associated Standard Operating Procedures (SOP), has been successfully revised and approved. Prof. Narinder Verma, Dean of Academic Affairs, played a key role by offering valuable insights

throughout the discussions. A formal presentation of the SOP was made, followed by an in-depth discussion with all members present, ensuring clarity and alignment on the initiative.

5. Workshop on CO-PO Attainment for Faculty

Prof. Narinder Verma, Dean of Academic Affairs, proposed a workshop as a continuation of initiatives on CO-PO attainment, specifically designed to enhance Program and Course Outcome achievement for faculty. This workshop will provide educators with essential tools and strategies to effectively align their teaching practices with outcome-based education principles, fostering improved student learning outcomes. All members in the boardroom expressed strong agreement to participate in the workshop alongside the faculty, and scheduling details will be provided soon.

6. Working for Sustainable Development Goals

Ms. Varsha Patil, Director of Ranking and Accreditation at IQAC, addressed the members regarding the implementation of Sustainable Development Goals (SDGs) 3, 6, 7, 13, and 17, highlighting our first-time participation in SDG 12. She provided an analysis of last year's results and encouraged everyone to focus diligently on the SDGs.

Ms. Sunita Sharma, Data Analyst at IQAC, will collaborate closely with the relevant departments to plan and organize initiatives centered on these goals. She will ensure that all activities align with the objectives of the SDGs and foster collaboration across teams to maximize impact.

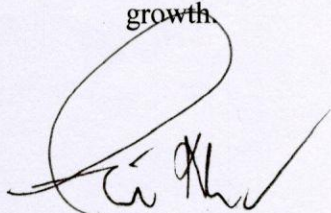
7. Discussion on Building Perceptions in the Academic Circle

Prof. Narinder Verma, Dean of Academic Affairs, presented to the board a discussion focused on building perceptions within our academic circle. He emphasized the need to encourage faculty to participate more actively in workshops and conferences, as well as to increase their involvement as members of editorial boards and reviewers. The deans were tasked with developing a comprehensive plan to support these initiatives, which will include strategies for promoting the benefits of participation and identifying key individuals who can lead and advocate for these efforts. Additionally, Mr. Vivek Attray, an external expert, suggested inviting more individuals to campus for workshops and conferences. By cultivating a culture of collaboration and professional growth, we aim to enrich the academic experience for both faculty and students.

Action Taken Report

1. After a thorough discussion with members, it was decided to prioritize the identification of critical performance indicators and to enhance teaching, learning, and research methodologies. To ensure data accuracy and efficiency, Mr. Shubham Verma will conduct weekly monitoring and evaluation sessions to assess our progress toward the NIRF ranking.
2. It's been decided to organise the international conference for Human-Technology Interaction and Smart Computing. It is beneficial for students as they will gain valuable insights from leading experts in Human-Computer Interaction, enhancing their understanding of current trends and technologies.
3. With support of Mr. Shubham Verma, Ms. Vartika Sood and Dr. Rohit Sharma is assigned the task to prepare for AQAR 2023-2024 survey.
4. Following a thorough discussion with Mr. Hemant Sharma, Assistant Professor and System Analyst, and under the guidance of Prof. Narinder Verma, Dean of Academic Affairs, it has been decided to revise the student and Manthan feedback forms in conjunction with updated Standard Operating Procedures (SOP).
5. Prof. Narinder Verma will organize the workshop session with the assistance of Mr. Rishabh Shyam, offering comprehensive guidance to teachers on improving program and course outcome attainment through outcome-based education strategies. The workshop will also include a step-by-step video tutorial to facilitate learning.
6. Ms. Sunita Sharma will coordinating with all relevant department for organize initiatives focused on the Sustainable Development Goals (SDGs).
7. In response to Prof. Narinder Verma presentation, the board agreed to initiate the development of a comprehensive plan to enhance faculty engagement in workshops, conferences, and editorial roles. Additionally, key individuals will be identified to lead and advocate for these initiatives, fostering a culture of collaboration and professional

growth.



Confirmed

Vice Chancellor



(Prof. Sunil Puri)

Member Secretary